

# Marco Island Charter Middle School Executive Board Meeting

November 17th, 2004

1. **Establishment of Quorum**

A quorum is established.

2. **Call to Order**

Tonight's meeting is called to order by President Al Diaz at 6:05pm.

3. **Pledge of Allegiance**

All in attendance stood for the Pledge of Allegiance.

4. **Installation of New Board Members**

President Al Diaz read the oath to returning board member Vince Magee. Newly elected Bob Mulhere will take the oath at the next meeting.

5. **Election of New Officers**

This will be conducted at the end of the meeting.

6. **Roll Call**

All were in attendance with the exception of Carolyn Katchmar and newly elected Bob Mulhere  
Also in attendance were George Abounader, Principal, Maria Hayden and Rona Donato.

7. **Approval of Agenda**

A motion to approve tonight's agenda was made by Pat Lane and seconded by Jim Reinders. This motion passed.

8. **Approval of Minutes**

A motion to approve the minutes of the October 27<sup>th</sup> meeting as amended was made by Diane Wetjen. This was seconded by Tarik Ayasun. This motion passed.

## 9. Treasurer's Report

The \$34,500 school money has been distributed to the teachers.  
The operating budget is in excellent shape, at 31%. This is less than what it should be with almost 50% of the year gone.  
Our expenses at this point in time are \$60,000 under budget, although transportation costs and nurses fees have still to be paid.  
ESE was budgeted at .8 but came in at .5. This has helped with the budgeted costs.  
The golf tournament raised \$10,800; this is \$5,000 more than last year.  
Thank you to Steve Donnelly  
\$10,000 has been pledged from Rotary, this is still to come.  
\$8,900 has been received from parents so far.

A motion to approve the Treasurer's Report was made by Diane Wetjen. With a second from Jim Reinders, this motion passed.

The new Marco Community Bank would like to recruit some of our business. First National would like to match everything that Marco Community has to offer.  
The DSBCC has paid back to MICMS the \$500,000 from the original start up costs of the new school.  
MICMS has all money in 1 bank, First National. This is a very large amount to be in 1 place.  
Diane Wetjen would like to see a balance sheet for all accounts for the next meeting.  
Vince Magee suggested moving \$95,000 to all the banks in town to make friends with them all, we could then try to get donations from them all.  
Vince also suggested using this money as leverage to all banks to get the best rates on CD's and money market accounts.

A motion was made by Diane Wetjen that Vince Magee be our delegate to determine the best distribution of funds to our best interests. An E-mail from Maria will announce the recommendation to the board members by Friday. If more than 4 board members object to this recommendation, it will be discussed at the next meeting and this motion will be null and void. This motion was seconded by Rob Popoff.

## 10. Old Business

### Fundraising

Vince Magee will shortly have a rough draft of the tickets for the Silent Auction which will be held on March 5<sup>th</sup> at the Island Country Club.

Heavy hors d'oeuvres will be served at this event. This evening will be called A Night for Knowledge or Auction for Education. Posters can be put around the room with the costs of the school programs. The winning raffle ticket for the \$15,000 prize will be drawn at this event.

#### **Parent Pledges**

It is suggested that some kind of holiday card should be mailed to parents with a gentle reminder to continue with their support to the school. Rob Popoff should have these out by December 5<sup>th</sup>.

#### **P.I.E.**

Tarik Ayasun will go to all the banks on the island to hopefully receive some donations.

#### **Art Fair**

Diane Wetjen announced that the Naples Art Crafters who have never been to Marco will hold a fair on the Glon property on February 9<sup>th</sup>. This will be an invitation to include Marco artists; Naples Crafters will handle all the arrangements.

A parent of one of our students would like to hold a fashion show similar to the one that TBE held. Diane Wetjen will get in touch with her to see if this is a possibility.

#### **Cash Raffle**

A copy of the ticket will be faxed to Al Diaz tomorrow.

#### **Carnival**

Al Diaz is still looking into this project.

#### **Poker Night**

Jim Reinders will report on this next month.

#### **Permanent Facility**

George Abounader and Jim Reinders were called to a meeting today. The state has imposed limits as to what the DSBCC can spend on the building of the new school. There is a certain dollar amount per student station allocated.

Mr. Reinders would like to give our share at the back end when the school is completed rather than before, as this money would probably be used for the school. We would like to use this money for the extras not included in the allocation.

**11. New Business**

During the course of the year, Dave Taber from the Sterling Group made an insurance presentation to the board which if accepted would start in January.

The cost of this insurance would be the same as what we have at this time. The deductible would not be rolled over and a new deductible would be effective in January also.

A motion to table the change in health insurance until May was proposed by Pat Lane. This was seconded by Rob Popoff. This motion passed.

**12. President's Report**

There is no President's Report at this time.

**13. Principal's Report**

There is no Principal's Report at this time.

**Election of Officers**

At this time President Al Diaz swore in Vince Magee as a new and returning board member as he took the Oath of Office.

Pat Lane made a motion for the nomination of Al Diaz to return as President. This was seconded by Rob Popoff and the motion passed.

Vince Magee made a motion for the nomination of Tarik Ayusun as Vice President. This was seconded by Rob Popoff. This motion passed.

Pat Lane was nominated as Treasurer for a second term from Vince Magee. This was seconded by Jim Reinders.

Diane Wetjen was nominated as Secretary by Tarik Ayusun. Vince Magee seconded this.

**14. Comments from the Public**

**15. Adjournment**

A motion to adjourn was made by Jim Reinders; this was seconded by Rob Popoff. This motion passed☺

# Marco Island Charter Middle School Executive Board Meeting

October 27<sup>th</sup>, 2004 - Ammended

1. **Establishment of Quorum**

A quorum is established.

2. **Call to Order**

Tonight's meeting is called to order by President Al Diaz at 6:05pm.

3. **Pledge of Allegiance**

All in attendance stood for the Pledge of Allegiance.

4. **Roll Call**

All were in attendance with the exception of Rob Popoff and Diane Wetjen. Also in attendance were George Abounader, Principal and Rona Donato, School Secretary.

5. **Approval of Agenda**

A motion to approve tonight's agenda was made by Jim Reinders and seconded by Pat Lane. This motion passed.

6. **Approval of Minutes**

A motion to approve the October 4<sup>th</sup> minutes as amended was made by Jim Reinders. This was seconded by Tarik Ayasun. This motion passed.

7. **Treasurer's Report**

There is no official Treasurer's Report due to Maria being out of town.

8. **Old Business**

**Fundraising**

**Parent Pledges**

The accountability statements will be divided between the board members so that they will have a personal call to remind them of their commitments to MICMS

**P.I.E.**

Tarik Ayasun will target the Business Entities in the community, targeting the realtors on the island. He will also get all the bankers on Marco together for a meeting to hopefully receive some financial backing.

**Art Fair**

Diane Wetjen will give an update on this event at the next meeting.

**Cash Raffle**

The tail-gate party that was held at Nacho Mamas netted MICMS approximately \$2300. Thanks to Vince Magee for organizing this event.

It was decided that instead of a single prize of \$20,000 there should be a 1<sup>st</sup> prize of \$15,000, a 2<sup>nd</sup> prize of \$3,500 and a 3<sup>rd</sup> prize of \$1,500.

**Carnival**

Al Diaz would like to hold this event over the holiday break, but the carnival cannot make it this time. Al is talking to Dana Souza at city hall to try to put this event on the Glon property.

**Poker Night**

Jim Reinders will head this event which will be held mid-February. Jim does not have too much information at this time but does like the idea of buying tables for the evening. Winners can buy prizes with their prize money. Another suggestion was to give raffle tickets away as prizes.

**Silent Auction**

This will be held at the Marco Island Country Club on May 5<sup>th</sup>. Letters have already been mailed to all businesses that have donated in the past. Mr. Diaz said that he would like to get bigger items to bid on.

**Community Night**

This is another evening where you would buy a table for the evening for a get together to recognize all of our sponsors and volunteers.

**Permanent Facility**

Mr. Abounader met with the DSBCC last week; they requested that our board approves the education specifications, so that it may be presented to the DSBCC in November.

The new school will be built for 500 student station which will suit all our educational needs to include classrooms, band room, science labs etc.

At this point, we still do not know how much this building will cost until we get all the bids in. The district will pay a certain amount of money for each student station; everything above this will come from MICMS.

The shared use of TBE's cafetorium will help with the budget. Capital funding will be the main source of the extra monies needed for the building. The City may also be a source along with private donations.

A motion to approve the Education Specifications to be presented to the DSBCC on November 2004 (this is in conformity with the October 25, 2005 draft) was made by Jim Reinders. Tarik Ayasun seconded this.

Hopefully the permits will be in place to start building in July 2005, so that we may be able to move in August 2006.

#### **Nomination Committee**

There are 3 candidates to fill the 2 board positions. 1 person did say that they would rather withdraw if anyone else was interested in the position.

#### **9. New Business**

A student approached to Mr. Abounader to discuss the possibilities of having a school trip to London after this year's graduation. As this trip must be offered to all students, some of whom would not have the capabilities of paying, that the liabilities and costs would be too great for the school to bear, it is decided that a trip of this magnitude would not be school sanctioned.

#### **10. President's Report**

There is no President's Report at this time.

#### **11. Principal's Report**

There is no formal Principal's Report, but Mr. Abounader would like the board to be forewarned that due to all the hurricanes this year in Florida, that the education budget could be cut this year. After Sept. 11<sup>th</sup>, all school budgets were cut, MICMS was cut by \$35,000.

#### **12. Comments from the Public**

#### **13. Adjournment**

A motion to adjourn was made by Carolyn Katchmar; this was seconded by Vince Magee. This motion passed☺

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#### **12. Comments from the Public**

#### **13. Adjournment**

A motion to adjourn was made by Carolyn Katchmar; this was seconded by Vince Magee. This motion passed☺

# MARCO ISLAND CHARTER MIDDLE SCHOOL

## EXECUTIVE BOARD MEETING

October 4<sup>th</sup>, 2004 - Ammended

### 1. Establishment of Quorum

President Al Diaz called tonight's meeting to order at 6:10pm, with all standing for the Pledge of Allegiance. Tarik Ayasun and Carolyn Katchmar were not in attendance.

Attending faculty and staff were George Abounader, Maria Aponte, Cathy Callahan and Rona Donato.

Also in attendance were Mary and Larry Caruso.

### 2. Approval of Agenda

A motion to approve the amended agenda to make time for Mary Caruso and Cathy Callahan to speak on different subjects was made by Vince Magee. This was seconded by Dianc Wetjen and this motion passed.

### 3. Approval of Minutes

A motion to approve the minutes of the June 30<sup>th</sup> and August 25<sup>th</sup> meeting was made by Pat Lane after a few concerns from Jim Reinders. These concerns were clarified and the motion passed with a second from Rob Popoff.

### 4. Comments from the Public

At this time a member of the public was invited to speak on the concerns of the disciplinary standard at MICMS.

This person is a very involved parent volunteer and a substitute teacher at our school.

She then read a letter to the board that she had prepared for this meeting.

The board then reviewed and discussed the parents concerns and the disciplinary standards at MICMS to ensure that every student was fairly and equally.

They also discussed the behavior of this student and said that if this student had any further significant disciplinary measures that he would be

released from MICMS.

All thought that this was a good compromise.

The board thanked this person for bringing her concerns to their attention.

## 5. New Business

### **Distribution Plan**

Mr. Abounader gave all a draft of the distribution plan for the A+ schools for approval. See addendum.

Monies have been put aside for a reading coach for 60 days and a writing coach for 34 days as they will be needed for the preparation of the FCAT testing.

Cathy Callahan announced that a reading coach would be needed to ready our students for the FCAT this year, as many students have enrolled as Level 1 students from other schools and we need a 25% gain on scored to achieve a high score on the FCAT. The State has raised the bar this year and now students must receive a score of 4 for a passing grade. Also all ESOL and Special Ed student's scores will be included in the testing this year.

Diane Wetjen said that she would like to see a multi-level plan to phase in a full-time reading department in 2 years.

A motion was made by Rob Popoff to approve the A+ award monies as suggested. This was seconded by Pat Lane and this motion passed.

### **Reading Reform**

Cathy Callahan also passed a flyer with a Reading Reform program that she hoped would be introduced into MICMS. See addendum.

She would have monthly meeting with faculty to teach all teachers on the techniques on the best possible way to teach reading.

A motion to approve the Reading Reform Plan was made by Vince Magee. This was seconded by Pat Lane. This motion also passed.

### **Gift of Van**

The YMCA has would like to donate a Van to MICMS. However, this is an older van with many years and miles on it.

There are many concerns with this donation, insurance and liabilities to name a couple.

A motion to reject this gift was made by Vince Magee, seconded by Diane Wetjen. This motion passed.

### **Sports Insurance**

The board decided this was a non-issue as it could not be enforced. No motion was made.

### **Nominating Committee**

George Schroll, Sandra Reidman, Cindy Love and Craig Woodward have all agreed to sit on the nominating committee for the next school board election.

The new ballots will go out on November 1<sup>st</sup>, with a 2 week turn-around period, to be completed by November 15<sup>th</sup>. The installation of the new board members will take place at the following meeting on November 17<sup>th</sup>.

This committee will strive to get a mix of parents and non-parents.

### **Site of Meetings**

Mr. Abounader suggested moving the site of the board meeting to a new location of Marco Community Bank as the conference room that we now use is very crowded and has limited space for the public or guest speakers.

Marco Community Bank has generously offered to host our meetings.

The motion to move the meetings to Marco Community Bank was made by Rob Popoff. Pat Lane seconded this and the motion passed.

The schedule for the rest of the year meetings was also discussed due to the holiday interference.

It is decided that the meetings shall be October 27<sup>th</sup>, November 17<sup>th</sup>, with the installation of the new board members and December 15<sup>th</sup>.

## **6. Treasurer's Report**

MICMS's money is now being held at Fifth Third Bank, formerly 1<sup>st</sup> National Bank and Marco Community Bank.

We are now 25 % into the year and we are at 22% of the budget, MICMS is off to a good start. To help us along, we have already received \$7,000 from our fundraising efforts.

A motion to approve the Treasurer's Report as presented was made by Rob Popoff. Jim Reinders seconded this and this motion passed.

**7. President's Report**

Al Diaz reminded the board they voted to increase the fundraising and that all must be committed to this effort.

He suggested that all board members should personalize themselves to parents to tell them that they are their representatives and should feel free to call them with any concerns if they have exhausted other avenues.

It is also suggested that board members should call parents at the time of the accountability statements in the hope that more parents will donate monies in lieu of volunteer hours.

**8. Old Business**

**Fundraising**

Many good ideas came from the fundraising workshop, some of which are:

- Art fair which Diane Wetjen said she would look into.
- Mardi Gras / Poker Night
- Jazz Fest to include Arcade / Fair type Festival
- Art Auction – Celebrity Roast

These ideas are a plus to our already committed fundraisers which include our:

- Cash Raffle
- Silent Auction which will be held on March 5<sup>th</sup> at the Island Country Club
- Marco Motown these proceeds will be split TBE.

**Permanent Facility**

The specifications for the new facility are almost finished and should be at the DSBCC in November.

Mr. Abounader and Jim Reinders will go to the City of Marco Island to help share idea on the outdoor facilities.

**9. Adjournment**

A motion to adjourn was made by Rob Popoff at 8:10pm. Diane Wetjen seconded this. This motion passed☺

# MARCO ISLAND CHARTER MIDDLE SCHOOL

## EXECUTIVE BOARD MEETING

August 25, 2004

### 1. Establishment of Quorum

President Al Diaz called tonight's meeting to order at 6:40pm, with all standing for the Pledge of Allegiance. All members were in attendance with the exception of Diane Wetjen.

Attending faculty and staff were George Abounader, Maria Aponte and Rona Donato.

### 2. Approval of Agenda

A motion to approve tonight's agenda was made by Jim Reinders; Rob Popoff seconded this. This motion passed.

### 3. Approval of Minutes

The board minutes were not available to be approved.

### 4. Treasurer's Report

#### **Sterling Benefits**

Mr. Taber of Sterling Benefits spoke a little on group insurance for Sun Life. Please see attached addendum.

It is suggested that we transfer our group insurance over to Mr. Taber, as he is a local business, but Maria could not find fault with Mr. Wilcox, our agent at this time, it was decided that we should not change the Group insurance but could give Mr. Taber our Long Term Disability business.

A motion to approve Dave Taber to be the agent of record for our Long Term Disability insurance with \$30,000 life insurance was made by Jim Reinders, seconded by Vince Magee. This motion passed.



It is suggested that \$204,000 should be put into a reserve fund. This excess money will probably dissipate over the next two years as our new school gets built.

### **Approval of Audit**

The 34-page audit was received back on Monday with no recommendations for the coming year.

A motion to approve the audit was made by Carolyn Katchmar. Rob Popoff seconded this. This motion also passed.

### **Athletic Budget**

MICMS is the only public school in the county that has an athletic program.

The cheerleading fee and basketball fee have been raised to \$95 for the season due to the increased length of the season. All other sports have stayed the same at \$65.

The motion to approve the athletic budget was made by Tarik Ayasun, seconded by Rob Popoff. This motion passed.

A motion to approve the purchase of uniforms for sports up to \$5000 which Roger Raymond, Athletic Director deems necessary was made by Vince Magee, seconded by Carolyn Katchmar. This motion passed.

### **Capital Budget**

A motion to approve the capital funding budget of \$175,00 was made by Carolyn Katchmar, seconded by Tarik Ayasun.

## **5. Old Business**

### **Fundraising**

Al Diaz and George Abounader will put together an aggressive to try to attract Jeb Bush to come to our school in mid October, before the Presidential election.

The annual golf tournament will be held on October 23<sup>rd</sup>. Hopefully this event will raise \$10,000.

There will be a special fundraising workshop on September 15<sup>th</sup>.

## **Permanent Facility**

On Thursday 19<sup>th</sup>, it was finally approved that our new facility agreement would be moved from Tract K to the TBE site. This building will include everything that we could possibly want; hopefully we can get it built for the mandated budget. If not, then MICMS would have to pay for the extras. Ray Baker, the new superintendent for DSBCC will modify this agreement.

The school is being modified from a 600 station to a 500-station school; a question arose if we could get back some of our \$500,000 due to the size of the school being smaller.

There still needs to be some clarification of the shared facilities, and how the expenses for these facilities will be paid.

Mr. Abounader will show teachers the plan of this new building and ask for their input and modifications.

We should be the new school for the 2006/07 school year.

## **6. New Business**

### **Approval of Contracts**

Donna Hyatt resigned before she started work, but she has since been replaced with Trisha Hitchcock, a 7<sup>th</sup> grade language Arts teacher for a 1.0 position. William Baumler will be a P.E. teacher for a .6 position.

A motion to approve two contracts to Trisha Hitchcock and William Baumler was made by Rob Popoff. Carolyn Katchmar seconded this and this motion passed.

A motion to put out flyer from Carolyn Katchmar's parental guidance workshop was made by Vince Magee, seconded by Tarik Ayasun. This motion passed.

## **7. President's Report**

None at this time.

## **8. Principal's Report**

### **Hurricane Prep**

MICMS would like to formalize a plan for preparedness regarding computers, etc. Tarik Ayasun has such a plan with his business that he shall pass on to Al Diaz.

### **Personnel Request**

An employee has come to Mr. Abounader to request a raise of more than the customary 3%, because this is a deviation of policy it must be approved by the board.

A motion to approve this raise was brought by Vince Magee; all the board seconded this motion; this motion passed.

### **9. Adjournment**

A motion to adjourn was made by Tarik Ayasun at 8:25pm. Carolyn Katchmar seconded this. This motion passed☺